

FRANCISCO V. AGUILAR Secretary of State 401 North Carson Street Carson City, Nevada 89701-4201 (775) 684-5708

Website: www.nvsos.gov

## **Customer Order Instructions**

SUBMIT THIS COMPLETED FORM WITH YOUR FILING

USE BLACK INK ONLY - DO NOT HIGHLIGHT

Processing Service Requested:  Regular  24-Hour Expedite (additional fee included)						
Name of Entity:						Date:
Return to:						
Contact Name:				Pho	ne:	
Return Delivery: (email or fax options do not receive a copy via mail; must be ordered separately)						
Email to:					Fax to:	
☐ Hold for Pick Up ☐ Mail to Address Above ☐ FedEx: Acct #						
Other: (explain below)						
Order Description: (include items being ordered and fee breakdown)*						
*PLEASE NOTE: this office keeps the original paperwork. The first file stamped copy ordered at the time of filing is at no charge. Each additional copy is \$2.00 per page (plus \$30.00 for each certification).						
Method of Payment:						
Check/Money	y Order	Credit	Card (attach ePa	syment checklist)	Trust A	ccount:
Use balance	remainin	g in job #				